

Kioloa - Local Information

- Getting to and from Kioloa
- Maps of the Campus, Kioloa, New South Wales, Australia
- Some Photos of the Campus
- Checklist for Campus Usage
- Safety Guidelines
- Contact (registration, organizers, accommodation)
- Conditions of Campus Use

Getting to and from Kioloa

From Sydney

Everyday, there are two buses run by [Premier Motor Service \(PMS\)](#) to go from Sydney to Kioloa (and back). To get to MLSS: The morning bus goes at 09:40 from Sydney International Airport and arrives at [Termeil](#) around 14:35, and the afternoon bus departs 15:45 and arrives around 20:35. To get back to Sydney: The first bus goes at 06:10 from Termeil and arrives at Sydney International Airport at 11:00, the second bus departs 10:45 and arrives 15:35. The fee for the round trip is around AUD\$92. Please check the schedules online (look for PM2/PM4 for getting to MLSS and PM1/PM3 for travel back to Sydney) and book your flight accordingly.

The PMS bus/coach is a large green and white vehicle with 'Premier Motor Service' written on the side and front of the bus. It is important you book and pay for the bus before pickup as you need a **booking number** to board. This can be done [online](#) (eg choose from Sydney International Airport to Termeil) or by telephone using a credit card. If you cannot use a credit card, arrangements can be made for a bank transfer but this would have to be done two weeks before your travel. Contact PMS, and direct your request to 'Neil', either by phone or fax.

The Premier Motor Service coach departs from both Sydney Domestic Airport (Qantas Terminal 3 Government Bus Stop) and Sydney International Airport (Bay 25-30 outside MacDonalds). If you have difficulties at either airport, go to the Visitor Information Kiosk for directions and/or assistance.

Contact details of [PMS](#):
telephone 13-3410 (within Australia)
+61-2-4423-5233 (international caller)
fax +61-2-4421-0068

Notice that the bus drop-off point for Kioloa is at [Termeil](#), which is 13km away from Kioloa. Advance arrangements for someone at Kioloa to collect you will need to be made. This can be done by email to MLSS prior to **1 March**.

In case this connection is not possible, please let us know.

From Canberra

[Transborder Express](#) runs a bus everyday from Canberra to Kioloa (and back). To get to MLSS: The bus goes at 17:35 (weekday)/ 16:20 (weekend) from Canberra Airport (bus stop Virgin end of Terminal) and arrives at [Termeil](#) around 20:04(weekday)/ 19:04(weekend). To go back to Canberra: The bus goes at 6:15 (weekday)/ 7:15 (weekend) from Termeil and arrives at Canberra Airport (bus stop Virgin end of Terminal) 9:02 (weekday) /10:17 (weekend). The fee for the round trip is around AUD\$70. Please check the schedules [online](#) (look for Canberra to Ulladulla) and book your flight accordingly.

You can either book [online](#), or book by phone or fax. You can also choose to pay cash to the driver, but make sure you phone in advance to reserve a seat.

Contact details of [Transborder Express](#) :
telephone +61-2-6241-0033
fax +61-2-6241-0044

Notice that the bus drop-off point for Kioloa is at [Termeil](#), which is 13km away from Kioloa. Advance arrangements for someone at Kioloa to collect you will need to be made. This can be done by email to MLSS prior to **1 March**.

In case this connection is not possible, please let us know.

By Car

Please refer to <http://kioloa.anu.edu.au.virtual.anu.edu.au/directions/> for directions.

On Kioloa coastal Campus

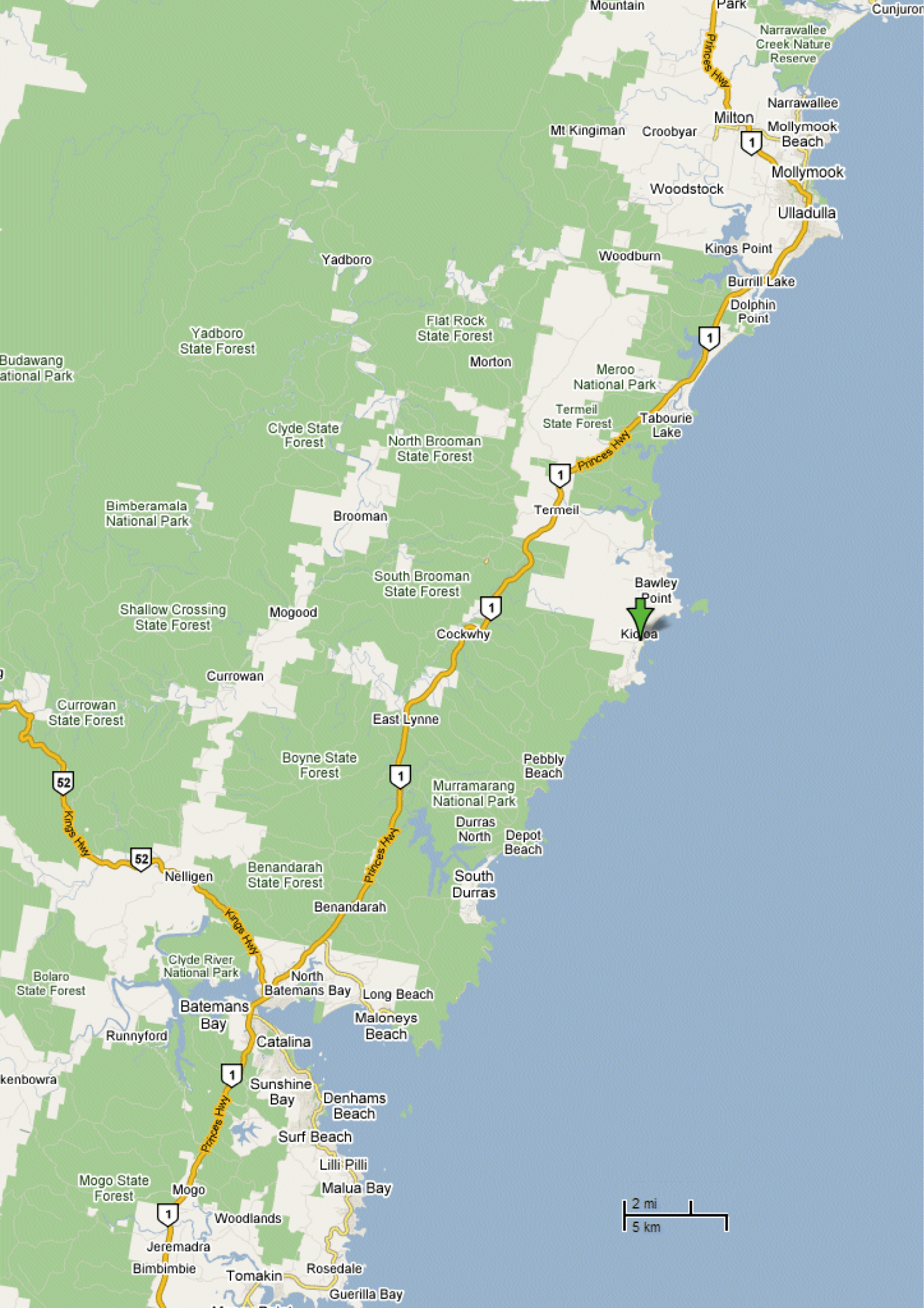
The reception is on Sunday, 2nd of March, 2008, 19:00-22:00. There will be wireless network access and a small lab of computers for email access.

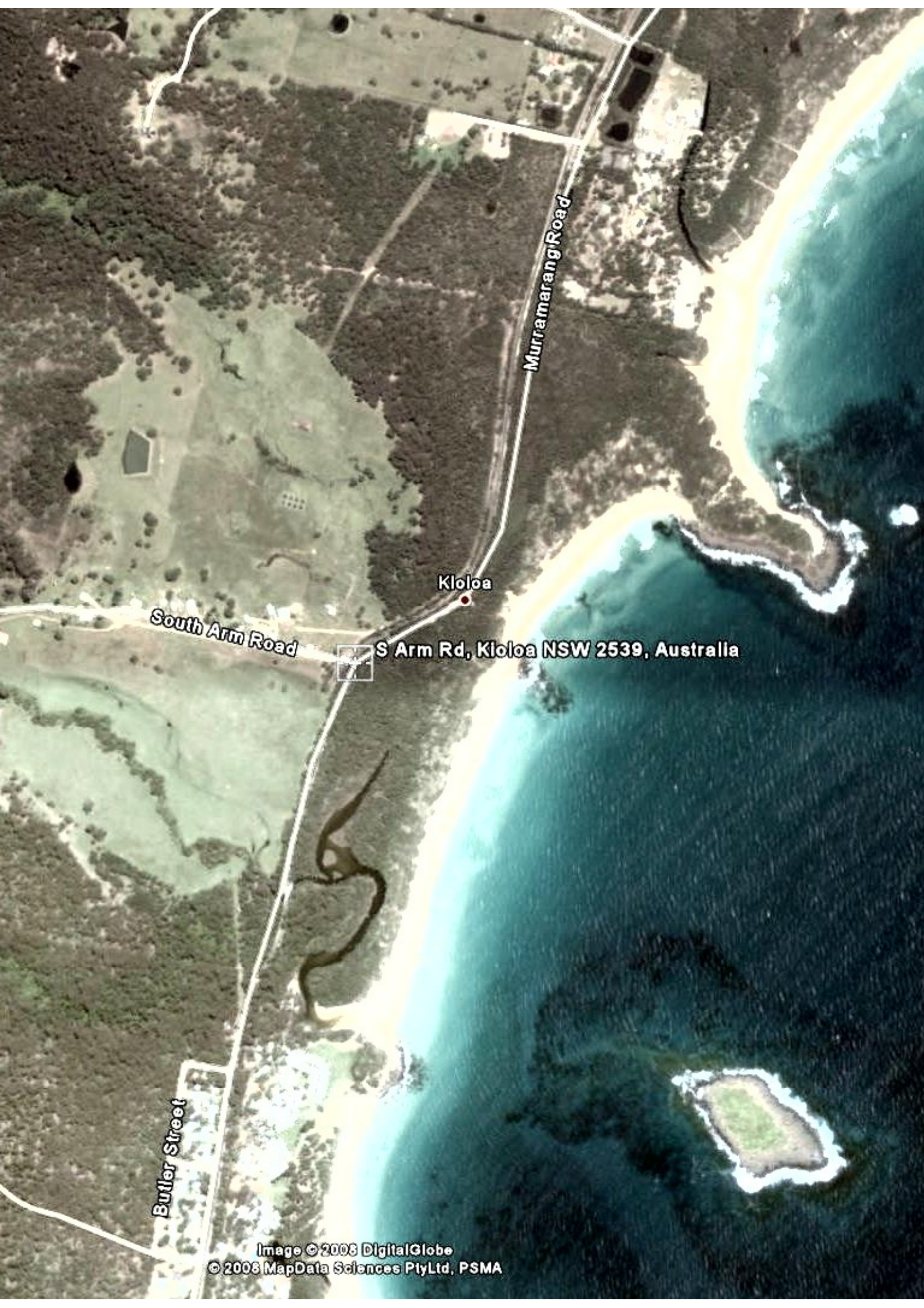
Kioloa and Surroundings











Murramarang Road

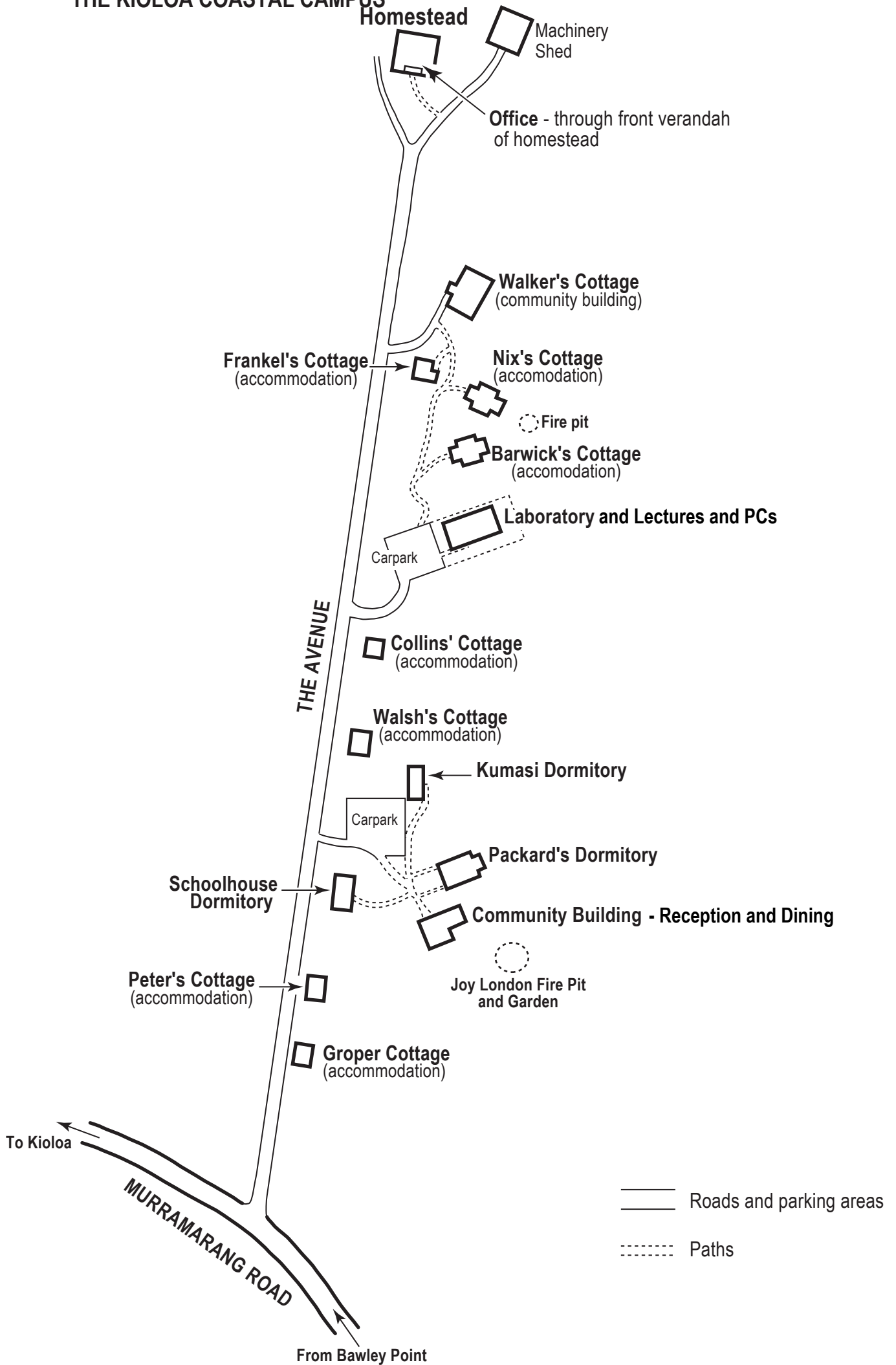
Kooloa

South Arm Road

S Arm Rd, Kooloa NSW 2539, Australia

Butler Street

THE KIOLOA COASTAL CAMPUS





CHECK LIST for USAGE

KIOLOA COASTAL CAMPUS

* **NB:** It is compulsory for all to read the fieldwork guidelines and conditions of use, on the web, for your safety and comfort. <http://kioloa.anu.edu.au>

* Please let the Managers know you have arrived. You will need to collect your keys for the allocated buildings

* On your arrival, read the water/swimming safety notices, displayed in the buildings.

* Under no circumstances, may you touch or use the fire extinguishers except in an emergency.

* Under no circumstances are fires allowed on the beach.

* Check with the Managers first, before lighting an open-fire in the designated fire-pits on the Foundation. Total bans are sometimes in force, or weather conditions considered unsuitable by us.

MANDATORY: - Items to Bring With You

1. Bottom sheet and pillowcase, **WHETHER OR NOT YOU ARE USING A SLEEPING BAG**. Sleeping bag or top sheet, blankets or doona. If you arrive without these things you **MUST** tell Steven or Robin (K.C.C. Managers) who will provide you with any of these things. A **hiring fee** applies.
2. Bath towel and beach towel if required. If you arrive without your bath towel, again tell us and we will provide one. A **hiring fee** applies.
3. Toiletries
4. Mosquito and fly repellent (in season there are plenty, plus this helps protect against ticks and leeches)
5. Sensible clothing for all types of weather ...it can turn cold in summer too, plus the coast does get a lot of wind and rain at times. Make sure you have sensible footwear.
6. Sunscreen

This makes sure your stay is comfortable and helps us out too !

Thank you,

Steven and Robin Teding van Berkhout
K.C.C. Managers

Safety Guidelines for Kioloa Coastal Campus

Introduction.

Kioloa is considered an ANU workplace and appropriate standards of workplace behaviour is expected to be maintained at all times. Under the Occupational Health and Safety (Commonwealth Employment) Act 1991, each User has a Duty of Care for themselves and one another.

Each User Group **must** appoint a group leader and the leader has responsibility for the safety of the group at all times. The group leader must be familiar with the ANU OHS guidelines for [fieldwork safety](#) and must also have read the Kioloa website safety guidelines.

Site Induction

The Field Station Caretaker is the Kioloa Safety Warden (KSW) and must be contacted by the group leader upon arrival to arrange a site induction for the group.

The nominated group leader must also liaise with the KSW regarding the in-house arrangements for the categories listed below.

Emergency Procedures

User groups should make themselves aware of the local emergency procedures for Kioloa. If any member of the group is unsure of the procedures they should contact the KSW.

Along with notifying the relevant emergency services, the KSW should be notified immediately of any emergency situation. The KSW will then co-ordinate the necessary action to be taken.

Any known illnesses or conditions of group members should be reported to the KSW on arrival.

Emergency Contact Numbers

Dr Scott Brown 4457 1112

Ambulance 000 or 131233

Users must be aware that there is limited mobile phone coverage
(if an emergency arises and the routine 000 is not useable, it may still be possible to contact emergency services by mobile phone dialing 112)

Hospital (Milton –Princes Highway) 4455 1333

(anti-venene is available)

Poisons Information Service 131126

First Aid

Each User Group should have two or more of the participants currently certified in first aid and carry their own occupational first aid kit. The name of the trained persons should be provided to the KSW on arrival. The trained persons must be trained to a minimum level 2 first aid qualification.

Kioloa First Aid Officers:

Steve Berkhout
Robin Berkhout

A Kioloa first aid kit is located in the common room accessible to all Users.

Further information can be found at <http://www.anu.edu.au/hr/ohs/hazmanage/faapol.html>

Fire Prevention and Protection

All users should recognize the need to avoid dangerous practices that increase the risk of fire. The KSW **must** be notified of any fire situation. The local fire service (Rural Fire Service) is the primary respondent for all fires. **Phone # 000.**

To avoid the outbreak of fire (and to be able to react effectively if fire occurs), it is recommended that users ensure that the following practices are employed during their stay:

- regular removal of rubbish
- combustibles are situated away from heaters
- heaters are always turned off when rooms are not in use or when occupants are asleep
- discharged fire extinguishers are reported to the KSW
- maintain egress routes clear of obstruction
- be familiar with the location and types of fire extinguishers
- be familiar with the local emergency procedures at Kioloa
- no smoking within buildings.

User groups should also find out from KSW the fire regulations and conditions that will apply throughout the duration of their fieldwork operations and do not plan fieldwork away from the field station if high risk of fire exists.

Further information can be found at <http://www.anu.edu.au/hr/ohs/hazmanage/emergp.html>

Gas and Electrical Safety

Users must read signage provided regarding the operation of appliances and request assistance from the KSW if unsure.

Any operational concerns or malfunctions must be reported to the KSW immediately.

The gas oven in the amenities building is a commercial oven, not a domestic oven. If the pilot light is out on the gas range then the KSW must be contacted to operate it. The KSW is considered the competent person to carry out this task. **Do not operate if the pilot light is out.**

Safety practices for users of electrical equipment:

- use the correct appliance for the specific task
- ensure that electrical appliance is dry and clean
- ensure that electrical appliance is free from damage and the cord/plug is complete and undamaged
- do not use an appliance where due for inspection/retest date has passed
- do not use general purpose electrical appliances when wet or in wet areas without suitable residual current device protection. Always push-button test the residual current device before each use
- double adaptors should not be used
- electrical portable outlet devices are to be used only if they have overload protection. Homemade devices are illegal and shall not be used
- keep loose cables off the floor
- do not withdraw a plug from a socket by pulling the cable

Users should be aware that before using a fire extinguisher for an electrical fire, they must ensure that the correct extinguisher is being used. **Do not use water extinguishers.**

Further information can be found at <http://www.anu.edu.au/hr/ohs/hazmanage/electric.html>

Hazardous Locations.

The field station is an operational farm and as such there are a number of hazards that Users must be aware of.

The following hazards should be noted:

- Fences; barbed wire and electrified. Electric fences are of particular concern to users with heart conditions.
- Dams and Stock troughs present a particular hazard to children and because they cannot be fenced off parents are reminded that they need to be especially vigilant fulfilling their supervisory responsibilities.
- Road Crossing. Care must be taken when walking to the beach and crossing Murramarang Rd.
- Exclusion Zones as indicated by KSW during induction. Includes; Homestead, Machinery Shed, any machinery on the property, forest in times of fire or high wind.
- When working in the forest be aware of the potential for falling limbs!
- Open fires and BBQ's are potentially hazardous and care must be taken at all times.

Drinking Water, Washing, Ablutions and Trade Waste

The first three items are covered in the *Notes to Users*.

Trade Waste and any hazardous chemicals must be disposed of in accordance with OHS guidelines. More information can be found at <http://www.anu.edu.au/hr/ohs/hazmanage/dispguide.html>

Livestock, Native Animals, Feral Animals

The field station operates a small grazing enterprise for property maintenance purposes. Cattle are normally docile creatures and if left alone, should not present a hazard. However, if cornered or threatened they may react aggressively, especially bulls or cows with young calves. Working in cattle grazing areas is quite safe as long as users are aware of the above.

Native animals should not represent a problem to users of the property. However, users need to be aware that some of the kangaroos are semi tame due to feeding in the local caravan parks and these animals can become aggressive if approached too closely. **Please do not feed the kangaroos.**

Pet Animals

Pets are not allowed on the Property as outlined in the *Notes to Users*.

More information can be found at <http://www.anu.edu.au/hr/ohs/hazmanage/pets.html>

Mosquitoes

Cases of Ross River Virus, and Barmah Forest Fever have been recorded at Kioloa and users are strongly advised to take the following precautionary measures to avoid mosquito bites:

- wear light coloured clothing that is loose fitting with long sleeves and long trousers
- wear insect repellent containing diethyl toluamide (DEET), and re-apply every few hours
- use mosquito nets outdoors where possible
- remove all rubbish that could hold water

“Raid” type repellent units that plug into electrical power points provide best protection overnight.

Snakes, Spiders, Ticks, Leaches etc

Users must be aware of these potential natural hazards that occur on the property. When working in field locations, use appropriate dress - especially long trousers and boots.

Some snakes on the property are venomous. In snake prone areas (around water courses and dams) be alert.

Repellents may be effective against ticks and leaches.

Users are advised to thoroughly check their anatomy upon completion of the days work.

Funnel web spiders are common on the property especially around stumps and rock outcrops.

These spiders are extremely venomous. Users should be careful around these areas.

Anti-venene for snake and spider bites is available at the Milton Hospital.

Road Safety.

When accessing the beach users are requested to use the walkway provided and to cross Murramarang Road at the crossing point provided.

If working in the vicinity of Murramarang Road users must be particularly vigilant and be aware of vehicles as the road carries high volumes of traffic especially at holiday times.

Gravel roads and other tracks; consult the KSW if unsure of suitability and potential hazard.

Always drive in accordance with the prevailing conditions.

Swimming and Rips

Users must familiarize themselves with the *Beach Safety at Kioloa* posters displayed at the field station.

We'll incorporate a copy of the poster into the website

Swimmers should always be accompanied by at least one other person and need to be aware of the constant existence of rip currents on the beaches in this area.

The beaches are not patrolled and swimmers should be competent, sober and sensible. Night swimming is particularly dangerous and is not advisable.

Fieldwork

Fieldworkers are reminded that the field station is an ANU workplace and appropriate standards of workplace behaviour are expected to be maintained at all times.

It is a requirement to have a minimum of two persons to make up the fieldwork party.

The fieldwork leader must inform KSW of their fieldwork arrangements eg. location and times of fieldwork operations.

Fieldworkers should be aware of the fire regulations that will apply throughout the duration of their fieldwork operation.

Each fieldwork party should carry an occupational first aid kit. Each party should have two or more of the participants currently certified in first aid.

In accordance with University policy to provide a smoke-free workplace, smoking is prohibited in all vehicles and in shared places during fieldwork. Alcohol should not be consumed whilst undertaking fieldwork.

Further information can be found at <http://www.anu.edu.au/hr/ohs/hazmanage/fieldwork.html>

Harassment

It should be appreciated that the field station is an ANU workplace and appropriate standards of workplace behaviour should be maintained, including a person's right to work and study in an environment free from personal intimidation and harassment.

The KSW should be contacted for immediate rectification of any harassment incident.

Any reported incidents regarding harassment will be directed to the Equity and Diversity Unit.

Further information can be found at the [Equity and Diversity Unit](#)

Registration and Accommodation Advice

Ms. Michelle Moravec

Phone: +61 (2) 6125 8644

Fax: +61 (2) 6125 8651

Email: Michelle . Moravec - at - anu.edu.au

Address: RSISE@ANU Bld 115, Canberra, ACT, 0200

Local Organizers

Dr. Marcus Hutter

Phone: +61 (2) 6125 1605

Fax: +61 (2) 6125 8651

Email: Marcus . Hutter - at - anu.edu.au

Address: RSISE@ANU Bld 115, Canberra, ACT, 0200

Dr. Alex Smola

Phone: +61 (2) 6125 8652

Fax: +61 (2) 6230 7499

Email: alex . Smola - at - nicta.com.au

Address: NICTA, Locked Bag 8001, Canberra, ACT 2601

Dr. Li Cheng

Phone: +61 (2) 6125 6111

Fax: +61 (2) 6230 7499

Email: Li . Cheng - at - nicta.com.au

Address: NICTA, Locked Bag 8001, Canberra, ACT 2601

Local Host - Kioloa Coastal Campus

Steven Teding van Berkhout

Phone: +61 (2) 4457 1118

Fax: +61 (8) 8922 0055

Email: resident-kioloa - at - anu.edu.au

Address: South Arm Road, Kioloa, NSW 2539

Conditions of Use

You must make yourself familiar with the ANU policies regarding Field Work, Sexual Harassment, OHS and Safety Issues before you can use the facilities Kioloa has to offer. Please [click here](#).

Accommodation at the Edith and Joy London Foundation is provided subject to the following conditions.

- The purpose is as specified in the request for use.
- Users cancelling a booking must advise the Kioloa Coastal Campus Administrator (o2 4457 1118) as early as possible to release the facilities for others and to avoid being charged a cancellation fee.
- All user groups must operate under the ANU Guidelines for the Implementation of Fieldwork Safety. In particular a fieldwork leader must be appointed. Unless otherwise advised, it will be assumed that the fieldwork leader is the same person named as the party leader in the letter confirming the booking.
- Keys should be obtained from and returned to the Campus Manager who is located in the Homestead.
- Cleaning materials are provided. Please follow procedure as outlined in the Departure pack given to you on arrival. An surcharge will apply if the cleaning is not satisfactory. On leaving, each building must be locked and the keys and departure form must be returned to the Campus Manager.
- Since all sewage and sullage goes into septic tanks, do not use antiseptic agents for washing. **Only use ordinary soap or the detergent supplied.** Do not flush anything except toilet paper down the lavatories.
- All refuse is to be removed by users to the 'transfer station' (first turn left north of the property off the main road) - there is a fee of \$12.00 per car. Alternatively, garbage will be removed by staff and a fee will be added to your invoice at the following rates: under 20 persons in the group - \$12.00, over 20 persons in the group \$20.00.
- Drinking water comes solely from tanks supplied by roof water and is sometimes in short supply, so please do not leave taps running unnecessarily. It is not advisable to drink the dam water supplying the showers and hand basins in the bunk houses.
- Please ensure that lights and appliances are switched off when not required and that everything is turned off when you leave the property.
- Under no circumstances may dogs, cats or other pets be brought onto the property.
- If there is a need to move furniture, equipment, kitchen items, etc. from any of the buildings, please replace them in their original location before departing.
- In order to preserve the basic ecology of the property, firewood may be taken only from the wood heaps supplied. Fires may be lit only in the fireplaces provided and in accordance with any restrictions that may be in force at the time. The Campus Manager is under no obligation to supply firewood.
- Vehicles, including trail bikes, must not leave the roads or formed tracks on the property. The Campus Manager may place further restrictions on track use as circumstances dictate. Please park only in designated parking areas (in the area between Walsh's Cottage and the Schoolhouse or on the roadside in front of the cottages. Please consult the Campus Manager before driving vehicles beyond the Homestead at the crest of the hill. Vehicles must not be driven on the road through the back of the property in wet weather.
- Do not trespass on any marked experimental areas. The Campus Manager can supply up-to-date information about research work currently proceeding at the property.
- Please report any finds or unexpected occurrences to the Campus Manager in the first instance.
- The property lies in a NSW Fauna and Flora Reserve. Under rules established by the *National Parks and Wildlife Fauna Protection Act 1974*, you must notify the Secretary or Campus Manager of any specimens you wish to collect from Kioloa. Permission has been granted to the Edith and Joy London Foundation to authorise the collection of up to three specimens of any species. A record must be kept of all such collections.
- Please bring any deficiencies or breakage to the Campus Manager's attention by writing on the departure form provided, and ask him to check your cleaning and tidying of the facilities you have used before you leave.
- Telephone and transport are not available to users except in an emergency and at the discretion of the Campus Manager. Please do not encourage members of your party to expect the Campus Manager to pass on incoming telephone calls to them. An STD pay phone is available at Kioloa village and there are others at Bawley Point.
- **Users will be billed for the repair of any damage which they cause to the buildings or their contents or other facilities.**